



MICHAEL AND ANNE GREENWOOD
SCHOOL OF MUSIC
College of Arts and Sciences

Seretean Center Room Reservation Form

COMPLETE AND RETURN TO THE
MUSIC OFFICE

WHAT:

Event: _____

Faculty Sponsor: _____

WHEN:

Date: _____ Time: _____ to _____

Start Time

End Time

If a performance, what time will the performance start? _____

Is this a recurring event? Yes No

If yes, how often? _____ End Date: _____

WHERE:

Check all that apply:

Room 107

Room 126

Room 118 (Band Room)

Room 135 (Media Lab)

Room 123 (Choir Room)

Concert Hall

Room 124 (Piano Lab)

ADDITIONAL INFORMATION:

Faculty Signature

Date

This space for use of Concert Hall Administrator ONLY

APPROVED? YES NO

Signature

Date